

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Wednesday 4 March 2026 at 4pm** via Microsoft Teams and at 7 Waverley Place, Aberdeen.

David Lappin
Chief Executive

E-mail: david.lappin@castlehillha.co.uk Tel: 01224 628111 (direct)

or

E-mail: charlotte.mackintosh@castlehillha.co.uk Tel: 01224 628106 (direct)

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 15 December 2025 (**enclosed**)
- 4 Matters arising from the minutes
- 5 Departmental updates
 - 5.1 Q3 Housing Services Report (**enclosed**)
 - 5.2 Q3 Property Assets Report (**enclosed**)
 - 5.3 Q3 C&R Report (**enclosed**)
 - 5.4 Verbal update from the Chief Executive including year 3 Strategic Plan Objectives

Items for approval/action

- 6 Staff Salary Benchmarking & Cost of Living Review 2026 (**Confidential**)
- 7 Castlehill Housing Association Budget 2026-27 (**enclosed**)
- 8 CHT & CHA Lease Agreement (**enclosed**)
- 9 Policy Cover Report (**enclosed**)
 - 9.1 Entitlements, Payments & Benefits (**enclosed**)
 - 9.2 Pet Permission Policy (**enclosed**)
10. Write Off Report – Approval Request (**enclosed**)
11. Learning & Development Report (**enclosed**)

Items for note

- 12. Minutes of subsidiary and sub-committee meetings
- 12.1 Finance, Audit & Risk sub committee of 2 March 2026 **(verbal update)**
- 12.2 Solutions Board of 4 March 2025 **(verbal update)**

Standing Items

- 13.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 13.2 Notifiable Events
 - 13.3 Health & Safety
 - 13.4 Freedom of Information
 - 13.5 Corporate scorecard Q3 **(enclosed)**
 - 13.6 Complaints Summary Q3 **(enclosed)**
-
- 14 AOCB
 - Approval and signing of Membership Application

Date of the next meeting – 25 May 2025 at 2pm