MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 24 August 2026 at 4pm** via Microsoft Teams and at 7 Waverley Place, Aberdeen.

Isla Gray
Chief Executive

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AGENDA

1 Apologies for absence

2 Declarations of interest

3 Minutes of the meeting of 25 May 2026 and matters arising **(enclosed)**

4 Membership Application – David Lappin and Diane Leaver

5 Departmental updates

5.1 Q1 Housing Services Report **(enclosed)**

5.2 Write Off Request Report **(enclosed)**

5.3 Q1 Property Assets Report **(enclosed)**

5.4 Q1 C&R Report **(enclosed)**

Items for approval/action

6 Formal approval and signing of Accounts and associated documents for 2024/25 **(enclosed)**
6.1 AABB Report to the Finance, Audit & Risk Sub-committee
6.2 Consolidated Annual Accounts CHA to 31 March 2026
6.3 Annual Accounts CHA to 31 March 2026
6.4 CHA Audit Representation Letter to AAB
6.5 Annual Accounts 2024/25– Castlehill Solutions Ltd (**to be approved by Solutions Board 24 August 2026)**
6.6 Annual Accounts 2024/25 – Castlehill Trust Ltd **(approved by Trust Board 12 August 2026)**

7 Scheme Co-ordinator Pay Review Report **(enclosed)**

8 Waverley Place Disposal **(enclosed)**

9 Management Committee Collective Effectiveness Review **(enclosed)**

10 Policy reviews:
10.1 Management Committee Recruitment **(enclosed)**
10.2 Health & Safety policy statements **(enclosed)**
10.3 Management Committee expenses policy **(enclosed)**
10.4 Staff expenses policy **(enclosed)**

10.5 Sales of Vacant Properties **(enclosed)**
10.6 Gas Safety Management System Policy **(enclosed)**

Items for note

11 Minutes of subsidiary and sub-committee meetings

11.1 Finance, Audit & Risk sub committee of 17 August 2026 **(enclosed)**

11.2 Trust Board of 12 August 2026 **(enclosed)**

11.3 Solutions Board of 25 May 2026 **(enclosed, verbal update at last meeting)**

11.4 Solutions Board of 24 August 2026 **(verbal)**

Standing Items

12.1 Report on Use of the Seal & Signing of Legal Documents – **(enclosed)**

12.2 Notifiable Events

12.3 Health & Safety

12.4 Freedom of Information

12.5 Corporate scorecard Q1 **(enclosed)**

12.6 Complaints Summary Q1 **(enclosed)**

13 AOCB

Date of the next meeting –14 September 2026 at 2pm