

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting via Microsoft Teams **at 3.30 pm on Monday 24 August 2020**. A meeting invitation will be e-mailed separately.

David Lappin
Chief Executive

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DL/JR/17.08.20

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Management Committee membership
Val Culley and Ben Westland have been invited to join the meeting. It is proposed to co-opt them to the Management Committee at this meeting, then elect them at the Annual General meeting.
- 4 Minutes of the meetings of 25 May 2020 and 27 July 2020 (**enclosed – for approval**)
- 5 Matters arising from the minutes
- 6 Minutes of sub committee meetings
 - 6.1 Minutes of Finance & Development sub committee of 29 June 2020 (**verbal report at last meeting, minute now enclosed**)
 - 6.2 Minutes of Housing & Property Services sub committee of 10 August 2020 (**enclosed**)
 - 6.3 Minutes of joint Finance and Audit & Risk sub committee of 24 August 2020 (**verbal report**)
- 7 Solutions Board minutes of 25 May 2020 (**verbal report at last meeting, minute now enclosed**) and minutes of 10 August 2020 (**enclosed**)
- 8 Formal approval and signing of Accounts and associated documents for 2019/20 (**papers enclosed**)
 - 8.1 A²+B Report to the Audit & Risk Sub-committee
 - 8.2 Consolidated Annual Accounts 2019/20 – Castlehill Housing Association Ltd
 - 8.3 Annual Accounts 2019/20 – Castlehill Housing Association Ltd
 - 8.4 Annual Accounts 2019/20 – Castlehill Solutions Ltd
 - 8.5 Annual Accounts 2019/20 – Castlehill Trust Ltd

- 9 Adoption of new Model Rules **(enclosed)**
- 10 Communal Heating Plant Servicing **(enclosed)**
- 11 Applications for Membership of the Association:
 - Tamar Watson
 - Joyce Stewart
- 12 Standing Items
 - 12.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 12.2 Notifiable Events **(verbal)**
 - 12.3 Health & Safety **(verbal)**
 - 12.4 Freedom of Information **(verbal)**
 - 12.5 Summary of complaints **(enclosed)**
- 13 AOCB
- 14 Date of the next meeting - Monday 21 September 2020 at 12.30 pm