

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting on Monday **20th December 2021** at **11.30 am** via Microsoft Teams.

David Lappin
Chief Executive

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DL/JR/13.12.21

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 25th October 2021 (**enclosed – for approval**)
- 4 Matters arising from the minutes

Items for approval/action

- 5 Rent Review (**enclosed**)
- 6 Committee restructure & revised Standing Orders (**enclosed**)
- 7 Sheltered Housing Review (**enclosed**)
- 8 CHA Q2 Budget Reforecast to 31 March 2022 (**enclosed**)
- 9 Additional Self Assurance Clause (**enclosed**)
- 10 Policy Management (**enclosed**)
- 11 New C&R post – Senior Technical Officer (**enclosed but previously circulated for approval**)
- 12 Minutes of sub committee meetings

For approval

- 12.1 Minutes of Housing & Property Services sub committee of 25th October 2021 (**verbal report at last meeting, minute now enclosed**)
- 12.2 Minutes of Finance & Development sub committee of 29th November 2021 (**enclosed**)
- 12.3 Minutes of Corporate Services sub committee of 29th November 2021 (**enclosed**)

For note

- 12.4 Minutes of Audit & Risk sub committee of 20th December 2021 (**verbal report**)
- 12.5 Solutions Board minutes of 25th October 2021 (**verbal report at last meeting, minute now enclosed**)
- 12.6 Castlehill Housing Trust minutes of 10th November 2021 (**enclosed**)

Items for note

- 13 Report on outcomes of MC appraisal process & updated skills matrix **(enclosed)**

- 14 Standing Items
 - 14.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 14.2 Notifiable Events **(verbal)**
 - 14.3 Health & Safety **(verbal)**
 - 14.4 Freedom of Information **(verbal)**
 - 14.5 Summary of complaints **(enclosed)**

- 15 AOCB

- 16 Date of the next meeting - TBC