

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 6th March 2023 at 4pm** via Microsoft Teams or in person at 7 Waverley Place.

David Lappin
Chief Executive

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DL/JR/

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 12 December 2022 (**enclosed – for approval**)
- 4 Matters arising from the minutes
- 5 Departmental updates
 - 5.1 Q3 Housing Services Report (**enclosed**)
 - 5.1a Appendix 1: Craigielea Gardens Allocations & voids (**enclosed**)
 - 5.2 Q3 Property Assets Report (**enclosed**)
 - 5.3 Q3 C&R Report (**enclosed**)

Items for approval/action

- 6 Strategic Plan 2023-2026 (**enclosed**)
- 7 Staff Cost of Living Award 2023 (**Confidential – distributed by email**)
- 8 Castlehill Housing Association Budget 2023-24 (**enclosed**)
- 9 Learning & Development Report (**enclosed**)

Items for note

- 10 Minutes of subsidiary and sub-committee meetings
 - 10.1 Finance, Audit & Risk sub committee of 2 March 2023 (**verbal report**)
 - 10.2 Solutions Board of 6 March 2023 (**verbal report**)
 - 10.3 Castlehill Housing Trust minutes of 23 February 2023 (**enclosed**)

- 11 Standing Items
 - 11.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 11.2 Notifiable Events **(verbal)**
 - 11.3 Health & Safety **(verbal)**
 - 11.4 Freedom of Information **(verbal)**
 - 11.5 Corporate scorecard Q3 **(enclosed)**
 - 11.6 Complaints Summary Q3 **(enclosed)**
- 12 AOCB
 - Tenant Satisfaction Survey Headline Results
- 13 Date of the next meeting – 29 May 2023