

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 29th May 2023 at 2pm** in person at 7 Waverley Place or via Microsoft Teams.

David Lappin
Chief Executive

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<i>or</i>	
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DL/JR/

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 6 March 2023 (**enclosed – for approval**)
- 4 Matters arising from the minutes
- 5 Departmental updates
 - 5.1 Q4 Housing Services Report
 - 5.2 Q4 Property Assets Report
 - 5.3 Q4 C&R Report
- 6 Chief Executive's Report (**verbal**)

Items for approval/action

- 7 Annual Return on the Charter (**enclosed**)
- 8 Approach to Self-assurance and outstanding actions (**enclosed**)
- 9 Treasury Management Strategy (**enclosed**)
- 10 Annual report on contract management & procurement (**enclosed**)
- 11 Annual update on AMS (**verbal**)
- 12 Craigielea Gardens Lease Proposal (**enclosed**)
- 13 Policy review approvals (**enclosed**)
 - 13.1 Sales Policy
 - 13.2 Health & Safety Policy Statement

Items for note

- 14 Minutes of subsidiary and sub-committee meetings
 - 14.1 Finance, Audit & Risk sub committee – 22 May 2023 **(verbal)**
 - 14.2 Corporate Services sub committee – 22 May 2023 **(verbal)**
 - 14.3 Solutions Board - 6 March 2023 **(enclosed)**
 - 14.4 Solutions Board – 29 May 2023 **(verbal)**
 - 14.5 Castlehill Housing Trust minutes – 18 May 2023 **(enclosed)**
 - 14.6 Finance, Audit & Risk sub committee – 2 March 2023 **(enclosed)**

- 15 Standing Items
 - 15.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 15.2 Notifiable Events **(verbal)**
 - 15.3 Health & Safety **(verbal)**
 - 15.4 Freedom of Information **(verbal)**
 - 15.5 Corporate scorecard Q4 **(enclosed)**
 - 15.6 Complaints Summary Q4 **(enclosed)**

- 16 AOCB
 - Applications for membership **(enclosed)**

Date of the next meeting – 28 August 2023