

## MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 15 December 2025 at 11am** at 7 Waverley Place, Aberdeen (remote access via Microsoft Teams)

David Lappin  
Chief Executive

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### AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Chief Executive Recruitment Update (**verbal**)
- 4 Minutes of the meeting of 27 October 2025 (**enclosed**)
- 5 Matters arising from the minutes
- 6 Departmental Updates
- 6.1 Q2 Housing Report (**enclosed**)
- 6.1a Write Off Request Report Q2 2025-26 (**enclosed**)
- 6.2 Q2 Property Report (**enclosed**)
- 6.3 Q2 C&R Report (**enclosed**)

### Items for approval/action

- 7.0 Budget Reforecast (**enclosed**)
- 8.0 Rent Review 2026/27 (**to follow**)
- 9.0 87A Urquhart Road Options Appraisal (**enclosed**)
- 10.0 Policy Cover Report (**enclosed**)
- 10.1 Guide to Information
- 10.2 Rechargeable Repairs Policy

### Items for note

- 11 Report on outcomes of MC appraisal process & updated skills matrix/succession plan (**enclosed**)
- 12 Minutes of subsidiary and sub-committee meetings
- 12.1 Finance, Audit & Risk Sub Committee 24 November 2025 (**enclosed**)
- 12.2 Castlehill Solutions Board 24 November 2025 (**enclosed**)
- 12.3 Castlehill Housing Trust Board 12 November 2025 (**enclosed**)
- 12.4 Corporate Services Sub-Committee of 27 October 2025 (**verbal report at last meeting, now enclosed**)

13 Standing Items

- 13.1 Report on Use of the Seal & Signing of Legal Documents (**enclosed**)
- 13.2 Notifiable Events
- 13.3 Health & Safety
- 13.4 Freedom of Information – nothing to report since last meeting
- 13.5 Complaints report Q2 (**enclosed**)
- 13.6 Corporate Scorecard Q2 (**enclosed**)

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- Approval of increased authorisation limit for Chief Executive
- Co-opt of new Management Committee Member
- Committee dates for next year

Date of the next meeting – 4 March 2026 (TBC)