

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 15 December 2025 at 11am** at 7 Waverley Place, Aberdeen (remote access via Microsoft Teams)

David Lappin
Chief Executive

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AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Chief Executive Recruitment Update **(verbal)**
- 4 Minutes of the meeting of 27 October 2025 **(enclosed)**
- 5 Matters arising from the minutes
- 6 Departmental Updates
 - 6.1 Q2 Housing Report **(enclosed)**
 - 6.1a Write Off Request Report Q2 2025-26 **(enclosed)**
 - 6.2 Q2 Property Report **(enclosed)**
 - 6.3 Q2 C&R Report **(enclosed)**

Items for approval/action

- 7.0 Budget Reforecast **(enclosed)**
- 8.0 Rent Review 2026/27 **(to follow)**
- 9.0 87A Urquhart Road Options Appraisal **(enclosed)**
- 10.0 Policy Cover Report **(enclosed)**
 - 10.1 Guide to Information
 - 10.2 Rechargeable Repairs Policy

Items for note

- 11 Report on outcomes of MC appraisal process & updated skills matrix/succession plan **(enclosed)**
- 12 Minutes of subsidiary and sub-committee meetings
 - 12.1 Finance, Audit & Risk Sub Committee 24 November 2025 **(enclosed)**
 - 12.2 Castlehill Solutions Board 24 November 2025 **(enclosed)**
 - 12.3 Castlehill Housing Trust Board 12 November 2025 **(enclosed)**
 - 12.4 Corporate Services Sub-Committee of 27 October 2025 **(verbal report at last meeting, now enclosed)**

- 13 Standing Items
 - 13.1 Report on Use of the Seal & Signing of Legal Documents **(enclosed)**
 - 13.2 Notifiable Events
 - 13.3 Health & Safety
 - 13.4 Freedom of Information – nothing to report since last meeting
 - 13.5 Complaints report Q2 **(enclosed)**
 - 13.6 Corporate Scorecard Q2 **(enclosed)**

- 14 AOCB
 - Approval of increased authorisation limit for Chief Executive
 - Co-opt of new Management Committee Member
 - Committee dates for next year

Date of the next meeting – 4 March 2026 (TBC)